



Eslam Mahmoud Elsadany

Damietta – Egypt

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Objective

I seek challenging opportunities where I can fully utilize my skills for the organization and improve myself even more, while maintaining customer satisfaction and a professional yet friendly work environment.

Education

- Bachelor's degree of commerce English section –Damietta University
- Accounting and business management.
- Graduation year: 2022
- Grade: Good

Work Experience

- **Sales in door in Fawry plus company** (sep2024– till present)
 - I create bank accounts and e-wallets for multiple banks.
- **HR Generalist in sheriff elzeny pastry Group** (June 2024 – sep2024)
 - responsible for recruiting, training, and managing employees to ensure they perform effectively and are satisfied with their work environment.
 - handle payroll(weakly – monthly), Using ERB System, and also develops policies and procedures to align with company goals and legal requirements .
- **Treasuryaccount in Abou Elela sweets company** (March 2022 –June 2024)
 - Receiving cash from branches, counting it, and depositing it.
- **Cashier in Khaled pastry company using Odoo accounting system** (May 2018 –March 2022)
 - I worked as a cashier using the Odoo accounting system efficiently and skillfully, handling customer transactions and managing cash control with accountants.
 - Registering customers on Odoo.
- **Salesperson in Khaled pastry company** (Nov 2017– May 2018)
 - I worked as a salesperson on a target-based system using the Odoo platform.

Languages

- **Arabic** : Native
- **English**: Very Good

Courses

- **CFA** (Investment foundation) course (Financial reaction analysis – Accurate assessment of Asset and investment strategies – Skills in investment management and investment planning) . (Oct ,2020)
- **ICDL** (word – excel – power point).
- Training at Banque Misr. (2019 –2020)
- English course.
- Google Digital Marketing.
- BFI Diploma including (soft skills –financial inclusion –IQ skills –presentation skills).

Personal Skills

- Excellent communication and presentation skills.
- Ability to learn new tasks quickly.
- Time management.
- Team work or individually.
- Negotiation skills.
- Handling objections.
- Multi-tasking.
- Leadership skills.
- Attention to fine details.

Computer Skills

- Very Good use of Microsoft office programs (Word, Excel, PowerPoint).
- Excellent computer skills, Able to work for long hours without losing pace.
- Very Good use of Softex Software House accounting system.
- Very Good use of Odoo accounting system.

Personal Details

- **Date of Birth** : Nov 13,1999
- **Marital Status** : Single
- **Nationality** : Egyptian
- **Military Service** : Finished