



TAUSIF ALI
PROCUREMENT, PLANNING &
SUPPLY CHAIN PROFESSIONAL

Communication Details

Address

Plot No .70, Behind Farid Nagar,
Water Tank, Ayappa Nagar,
Bhilai, Chhattisgarh.PIN: 490023

Mobile

(+91) 9806236410, 9691859809

Email id

tausif758@gmail.com

SKILL SET

- Demand Planning &Forecasting
- Inventory Control
- Supply Chain
- Expediting
- Comparative Statement
- Documentation
- Operations
- Vendor Management
- Team Management

TECHNICAL SKILLS

- “ERP Procurement module”
- “Power User” – MS Office
(Word, Excel, PowerPoint)

EDUCATION

Bachelor of Engineering
(Electronics & Telecommunication)

PERSONAL INFO

- NATIONALITY: INDIAN.
- STATUS: MARRIED.
- DOB: 26th Oct 1988.
- PASSPORT: U3529274.

LANGUAGE

ENGLISH, HINDI

EXECUTIVEPROFILE

Innovative Procurement, Planning &Supply Chain Management professional with over 10years of experience In Purchase, Supply Chain & Inventory.

SUMMARY

1. Supplier Identification & Contract Negotiation:
Identifying and evaluating potential suppliers for Iron Ore, Zinc, HRC, and MS Billets. Negotiating favorable contract terms and securing competitive pricing through strategic supplier relationships.
2. Monthly Procurement Plan Development for Iron Ore & MS Pipe Mill Materials:
Working closely with the Process Department to collect monthly consumption data and develop procurement plans. Ensuring that Iron Ore, MS Billets, and other critical materials are procured on time to meet plant production requirements.
3. Procurement Scheduling (Weekly, Monthly, Quarterly):
Setting up and managing weekly, monthly, and quarterly procurement schedules for Iron Ore, Zinc, and HRC to optimize material flow and avoid production delays.
4. Cost Management & Budgeting:
Managing cost estimations, budgets, and price negotiations for procurement across plants, ensuring Iron Ore, Zinc, and HRC are acquired at competitive prices while staying within the allocated budget.
5. Inventory Control & Risk Management:
Implementing robust inventory management practices to avoid overstocking or stock outs, ensuring steady material flow and minimizing financial risks related to Iron Ore and other raw materials.
6. Procurement Reporting & Analytics:
Developing regular procurement reports on material usage, supplier performance, and procurement costs. Providing detailed analysis to top management for strategic decision-making.

WORKEXPERIENCE

Purchase Manager – Shree Nakoda Pipe Impex Private Limited (June 2023 to Present)

Key Responsibilities:

- Iron Ore Procurement (LTA for Sponge Iron Plant):
Secured a Long-Term Agreement (LTA) with NMDC for Iron Ore supply to the Sponge Iron Plant, ensuring stable, cost-effective supply and predictable pricing.
- Zinc Procurement (MoU with Hindustan Zinc Limited):
Negotiated a MoU with Hindustan Zinc Limited (HZL) for long-term Zinc supply, ensuring consistent material availability and favorable pricing.
- Hot Rolled Coil (HRC) Procurement (MoU with SAIL, JSW and NMDC):
Finalized MoUs with SAIL, JSW Steel, and NMDC for HRC procurement, ensuring reliable supply and cost stability.
- Supplier Relations & Contract Negotiations:
Identified suppliers, negotiated favorable terms, and finalized contracts for Iron Ore, Zinc, and HRC procurement.
- Procurement Planning & Budgeting:
Developed monthly, weekly, and quarterly procurement plans, optimized inventory levels, and managed cost estimation and budgeting.
- Logistics & Supply Chain Coordination:
Oversaw timely delivery of raw materials, ensuring smooth operations and avoiding production delays.

Achievements over the Last 6 Months:

- Iron Ore LTA: Secured a reliable, long-term supply of Iron Ore from NMDC for the Sponge Iron Plant, stabilizing material costs and supply.
- Zinc MoU: Finalized a long-term agreement with HZL, ensuring consistent supply and pricing of Zinc.
- HRC Procurement: Established stable, cost-effective HRC supply through MoUs with SAIL, JSW, and NMDC.

BUYER- M-Junction Services Limited (March 2023 to May 2023)

- Initiate and build up service delivery for designated client.
- Client relationship Management.
- Reduction of PR to PO Cycle time.
- Coordination with client for smooth operation.
- Ensuring timely delivery of material.
- Maintaining MIS reports.

Procurement & Planning Officer-Rama Udyog Private Limited. (August 2017 to March 2023)

RESPONSIBILITIES

Raw Material Procurement

- Spearheading efforts across handling the Procurement of raw materials such as Coal, Iron Ore & Dolomite
- Preparations of GRN, Quality Inspection, Material Bill Valuation and Transportation Bill Processing of Raw Material.
- Identifying potential sources of supply and driving purchase initiatives to conclude purchase contracts on Best Commercial Terms and conditions directly and through E-Auctions conducted by M- Junction & MSTC.
- Collecting the per month requirement of various grades of raw materials based on the consumption of each one in the Plant from the Process department and formulating the monthly procurement plan for purchase of the required raw material.
- Setting up the weekly, monthly, quarterly procurement plan.
- Planning and budgeting of purchase functions, involving cost estimation, contract negotiations.
- Implementing systems to avoid situations like over-stocking or out-of-stock which cause production and financial losses.
- Developing reports on procurement and usage of material for top management.

Vendor Development

- Effective management of vendor database.
- Evaluating vendors & negotiating the price, delivery schedule and terms and conditions with them.
- Timely clearance of payments & handling vendor inquiries.

Stores Management

- Maintaining the stock of material without any variance by conducting stock verification and documentation.
- Implementing Standard Operating Procedures within the warehouse.

Procurement Engineer-Corefab Projects Private Limited. (August 2015–July 2017)

- Carrying out the operation of the materials management & Inventory Control /Responsibilities of fully computerized & ERP procurement and online purchase order.
- Procurement of all kinds of General consumable, Safety and Semi Tech Materials (CIVIL, ELECTRICAL & IT Consumables).

Engineer-Monnet Ispat & Energy Limited. (March 2012–May 2015)

- Purchase Order work, Reconciliation Vendor Statement with ERP &Manually.
- Stock Verification, Inventory maintenance & clearing back logs.
- New Vendor Development. Negotiation with Vendor for Rate, Delivery period and Payment terms and coordinating supply chain activities.
- Preparing RFQ's and forwarding it to relevant suppliers/agents to obtain Quotations.
- Preparing PO and PO releases.
- Ensure the Quality & Quantity of material purchase at site.

Graduate Engineer Trainee- SKS Ispat & Power Limited. (September 2010– February 2012)

Extra Curriculum Activities

- Participated in National level Technical Paper Presentation “TECHNOLOGIA 2008” held at M.P.C.C.E.T, BHILAI (C.G).
- Participated in National Level Technical Paper Presentation in “JIGYASA-08” held at PRIYADARSHANI COLLEGE OF ENGINEERING, NAGPUR

DECLARATION:-Inhere by declare that the abovementioned information is true to the best of my knowledge & belief”

TAUSIF ALI